



Coventry City Council

SUMMARY OF CABINET/CABINET MEMBER DECISIONS

**WEEK COMMENCING 18 NOVEMBER
2013**

**CALL IN FOR THESE DECISIONS ENDS
9.00 A.M. ON FRIDAY 29 NOVEMBER 2013**

22 NOVEMBER 2013

Public Business

- Denotes items that have been referred to Audit and Procurement Committee.
- # Denotes items that are to be referred to Council. Accordingly Call-in does not apply.
- ◆ Denotes a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board. Where this body has endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member Call-in does not apply.
- * Denotes other items that have been referred to, or considered by, the Scrutiny Co-ordination Committee or a specific Scrutiny Board.

Note: The Limitations on Call-in are set out at the end of this sheet.

Cabinet Member (Business, Enterprise and Employment) – 18th November, 2013

Report 4 Petition – Delivering the Jobs Strategy - Half Year Progress (April - September 2013) on the "Jobs Strategy for Coventry 2011- 14"

Recommendations

The Cabinet Member (Business, Enterprise and Employment) is recommended to:

- (1) Consider and endorse the progress made by the Jobs Strategy for Coventry between April-September 2013.
- (2) Task the Executive Director, Place to develop a revised 3-year Jobs Strategy covering the period 2014-2017 based on a similar level of funding to the previous 3-year programme.
- (3) Task the Executive Director, Place to report back on the likelihood of this funding level being achieved and the options for service delivery between 2014-2017.

The above recommendations were approved.

Cabinet – 19th November, 2013

◆Report 5 Changing the Role of the Youth Service in Delivery of Youth Work in Coventry

Councillor Duggins

Recommendations

Cabinet is requested to:

1. Consider any comments or recommendations put forward by the Education and Children's Services Scrutiny Board (2).
2. Endorse the proposals for the revised service model and enable implementation to begin.
3. Note that two petitions have been considered as part of the consultation process.

The above recommendations were approved.

#Report 6 Medium Term Financial Strategy 2014-17

Councillor Gannon

Recommendations

Cabinet is recommended:

- (a) Consider any recommendations from Scrutiny Board 1
- (b) Agree the report and recommend that Council approve the Strategy.

The above recommendations were approved.

NOTE: An updated Risk Register was circulated to the Cabinet following a recommendation from Scrutiny Board 1 and is attached for information.

Report 7 Lease and Asset Transfer Agreements for Proposed Academy Status of Ernesford Grange Community School and Radford Primary School.

Councillor Howells

Recommendations

Cabinet is requested to:

1. Approve the grant by the Council to the Academy of a 125-year lease agreement at a peppercorn rental with the Academy for each proposed academy at Ernesford Grange Community School and Radford Primary School pursuant to the Academies Act 2010.
2. Approve the Council entering into two 125-year (less 3 days) underleases at a peppercorn rental between the Academy and the Council in respect of Radford Children's Centre
3. Approve the Council entering into the asset transfer agreements for Ernesford Grange Community School and Radford Primary School with the Academy.
4. Delegate authority to the Executive Director, People and Executive Director, Resources, in consultation with the Cabinet Member (Education) to agree any amendments to the Lease the Underlease and Asset Transfer Agreements arising from further consideration by the Academy.

The above recommendations were approved.

◆Report 8 Director of Public Health Annual Reports 2012 and 2013

Councillor Gingell

Recommendations

Cabinet is asked to:

- (i) Consider comments from the Health, Social Care and Welfare Reform Scrutiny Board (5)
- (ii) Support the publication of the report.

The above recommendations were approved.

#Report 9 Growing Business Rates Through Creating the Coventry Investment Fund

Councillors Kelly and Gannon

Recommendations

Cabinet is requested to:-

1. Agree the establishment of the '*Coventry Investment Fund Board*' as a Cabinet Committee, its terms of reference and membership.
2. Agree delegated authority for the CIF Board for the fund with individual grant awards up to a maximum of £1million and non-grant awards of up to a maximum of £2million subject to satisfactory due diligence being completed as detailed in paragraph 2.8.3.
3. Allocate a budget of £2.5million of CIF funding to develop up to 4000m² of new industrial buildings at Lythalls Lane and to delegate authority to the CIF Board to enter into such legal agreement required to facilitate the development provided costs always remain within the approved budget.
4. Receive an annual report on the Coventry Investment Fund.
5. Agree to arrangements for marketing the CIF and attracting interest in the Fund as detailed in the report.
6. Recommend to Council that Council approves the consequential changes needed to the Constitution to include the Coventry Investment Fund Board's terms of reference and membership and give delegated authority to the Council Solicitor to make the necessary changes.

The above recommendations were approved.

Report 10 Supported Accommodation and Floating Support for Homeless Service Users aged 25+ and Homeless Families and Ex- Offenders aged 18+

Councillors Ruane and Townshend

Recommendations

Cabinet is requested to give approval to:

- (1) The award of the contract to the successful tenderer and delegate any further decisions relating to completion of the new contract to the Executive Directors, People and Resources.
- (2) Agree the financial commitment /expenditure for a five year period.
- (3) The Cabinet Members (Housing and Heritage) and (Community Safety and Equalities) to receive a six month implementation report on progress and outcomes by 31 October 2014.

The above recommendations were approved.

◆Report 11 Commissioning of Domestic Violence and Abuse Services

Councillors Townshend, Mrs Lucas, Duggins and Gingell

Recommendations

The Cabinet is requested to have regards to the contents of this report when considering the recommendations contained within the private report on this matter and to:

1. Consider any comments or recommendations from Scrutiny Committee regarding the proposed service model
2. Authorise the commencement of a tender process for the proposed new service model.
3. Review the impact and outcome of the equality and consultation assessment in accordance with section 149 of the Equality Act 2010 and approve this document.
4. Note the budget requirement as detailed in the private report and the intention to request that additional resources be considered as part of future budget setting proposals for 2014/2015.
5. Request progress report against recommendations 2-4 above on a bi-monthly basis until 31st July 2014.

The above recommendations were approved, along with the following additional recommendation:-

6. Request that the Health and Wellbeing Board and the Police and Crime Board adopt Domestic Violence and Abuse as a key priority and hold partners to account for the response of Statutory Services both in terms of early identification/intervention and response.

#Report 12 Regenerating City Centre Office Accommodation Through The Development Of Student Accommodation

Councillors Kelly and Gannon

Recommendations

Cabinet is requested to recommend that the Council:

1. Approves the use of its powers under the Local Government Act 2003 to prudentially borrow
2. Approves the use of its powers under the Localism Act 2011 to provide a loan to Study Inn over a term of 5 years, at a commercial rate of interest as detailed in section 1.8.6 to be met from prudential borrowing as an addition to the existing approved Capital Programme.*
3. Delegate authority to the Executive Director Resources and the Council Solicitor to agree detailed terms of the transaction, including the detailed approach to achieve the transaction in the most tax efficient manner for the Council and Study Inn.
4. Delegate authority to the Executive Director Resources and the Council Solicitor as appropriate, in consultation with the Cabinet Member (Business, Enterprise and Employment) and Cabinet Member (Strategic Finance and Resources), to make variations or new requirements to give effect to the proposals that are deemed necessary.
5. Delegate authority to the Executive Director Resources and the Council Solicitor as appropriate, in consultation with the Cabinet Member (Business, Enterprise and Employment), Cabinet Member (Strategic Finance and Resources) and Cabinet Member (Community Safety and Equalities) to complete the funding agreements and such other ancillary documentation as is necessary to complete the refinancing transaction, based on the principles detailed in this report.

* this is on the basis that the Council is minded to approve recommendations (1) and (2) to Council but is not authorised by the authority's executive arrangements, financial regulations, standing orders or other rules or procedures to make a determination in those terms

The above recommendations were approved.

Report 13 Outstanding Issues

Recommendations

The Cabinet are recommended to consider the list of outstanding items as set out below and to ask the Member of the Management Board concerned to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

The above recommendation was approved.

Appendix 1 (Revised): Analysis of Financial Approach to Risks

The following table incorporates the financial approach to manage the major financial risks facing the Council summarised from the Corporate Risk Register updated in November 2013.

	Named Risk and Summary of Key Elements of Risk	Key Actions and Any Relevant Financial Treatment or Implications for MTFS
1	abc Transformation Programme - Failure to align the "Better Council" and "Bolder Coventry" elements of the transformation programme and achieve buy-in throughout the organisation resulting in non-achievement of financial and non-financial benefits.	The Programme's benefit tracker will be reviewed to check that it is fit for purpose. All roles and resourcing of teams (internal and external) will be identified to take forward the design and implementation elements of all projects that are approved.
2	Transformation Programme People* - Failure to deliver a single transformation programme which is fit for purpose and meets financial savings on the basis of supporting the most vulnerable and continuous improvement.	Ensure that data is sufficiently robust to measure transformation programme impact and identify where savings, efficiencies, improvements and changes are being delivered. Resource the Programme in Years 2 & 3 to deliver the change. Ensure that focus is given to identifying saving proposals across the People Directorate to meet target savings.
3	Establishing a Sustainable People Directorate* - Failure to meet key Directorate targets and deliver robustly against regulatory frameworks.	To take action to safely reduce the number of Looked After Children (LAC). To ensure that a robust performance management framework is in place to measure the sustainability/effectiveness of a People Directorate.
4	Finance - Inability to deliver a balanced budget in the short and medium term.	This strategy incorporates the measures that will enable us to balance our medium term programmes, in particular the delivery of the abc Transformation Programme. The Pre-Budget Report will be taken to Cabinet on 10th December.
5	Failure to safeguard or protect vulnerable children, young people and adults* - A child, young person or vulnerable adult experiences abuse or neglect leading to significant harm or death and the Council and its statutory partners or commissioned services are deemed to have failed to safeguard or protect.	Implement action plans from Serious Case Reviews and Serious Adult Reviews. Re-invigoration of quality assurance framework around social work cases in all teams. Raise awareness Council employees of signs of risk to children, young people and vulnerable adults. Ensure continued commitment and engagement from partners in the city in having robust arrangements in place to deal with allegations of abuse and neglect. To ensure that the impact of proposed changes in service delivery specifically consider the risk in relation to safeguarding. Ensure appropriate core funding within existing budgets and where it is demonstrated that further financial support is required to mitigate risks then factor this into financial plans.
6	Equal Pay - Uncertainty around the unknown level of liability and the on-going litigation on pay protection.	Large majority of claims now either settled or withdrawn. TU appeal regarding pay protection now withdrawn, all claims by claimants represented by Solicitors managed and any remaining Litigants in Person will be asked by the Employment Tribunal if they wish to pursue their pay protection claims. The Council has set aside a reduced provision of £15m to meet any potential successful future claims.

7	Coventry fails to provide a high quality education for its children - Coventry school(s) for which the Local Authority is responsible go into special measures or are otherwise proven to be inadequate.	To focus support for underachieving groups. To implement the School Improvement Strategy. To deliver a self-supporting school to school model. No specific financial implications beyond need to ensure adequate funding of core budgets.
8	Welfare Reform - The Council fails to consider and manage the impact that Welfare Reform will have both on its key stakeholders, (i.e. employees, vulnerable residents) as well as the Council as a whole (i.e. funding, demand for services).	To determine which services may be affected Welfare Reform changes, assess the impact on them and investigate options for responding to pressures. To look at the wider impacts of poverty across the City and co-ordinate discretionary support provided across the Council. Assess the financial impact that the changes will have on specific services, investigating any requirement to respond to pressures identified.
9	ACL/Coventry City Football Club - The value of the Council's shareholding in Arena Coventry Limited (ACL) is impacted upon by the position of Coventry City Football Club (CCFC) and could lead to reputational issues.	The Council's action to refinance the ACL loan arrangement has protected the Council's shareholding in ACL. The ACL Board includes representation from senior Council officers in capacity as Directors. The Council is managing its shareholding interest through regular review of the current status of events at SMB and Member level through the establishment of the ACL Shareholders Panel. The ACL Shareholders Panel receives updates on the actions being taken by ACL to develop its business in areas which are not reliant on Coventry City Football Club Ltd. The Panel is also considering the future strategic direction for the Arena in its capacity as a 50% shareholder.
10	NUCKLE Project - The risk that changes to the original scheme design do not meet funding bodies' criteria, the scheme is not funded and the objectives of the NUCKLE Project are not achieved.	Work continuing with partners to develop operating costs, finalise level of train service and agree a risk share proportion. Effective engagement with Scheme Sponsor and design team. Project team working with partners to revise scheme packaging to enable maximised impact of higher priority spend areas.
11	City Deal and Economic Growth - Failure to facilitate the conditions to grow jobs, the economy and business rates in the City.	CWLEP growth plan in place. City Deal in the process of being negotiated with Government. Governance structure in place to engage with public and private sector partners to develop the content of the City Deal. Council's medium term financial strategy includes £50m investment facility. Abc programme developing proposals through A60 strategic property and A58 strategic regeneration, to grow business rates and kickstart.

* These 3 risks have been reviewed / refreshed in response to the creation of the People Directorate

Limitations on Call-in

A call-in will normally be regarded as appropriate **UNLESS**:-

1. it falls within paragraph 4.5.26 of the Scrutiny rules (part 4 of the Constitution) – ie. it relates to:
 - (i) a matter which is to be determined by the Council.
 - (ii) a decision of the Cabinet/Cabinet Member taken as a matter of urgency and the Chair of the Scrutiny Co-ordination Committee (or his/her nominee) had been invited to attend the meeting where the urgent decision had been taken or the Scrutiny Co-ordination Committee has previously agreed the need for urgency.
 - (iii) a decision made by an employee exercising delegated authority.
 - (iv) decisions of the Licensing and Regulatory Committee.
 - (v) decisions of the Planning Committee.
 - (vi) decisions of the Appeals and Appointments Panels.
 - (vii) decisions of the Audit Committee.
 - (viii) a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board who have endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member.
2. The call-in form is not completed correctly.
3. The call-in form is received after the specified time.
4. The reason for the call-in is unclear or does not relate directly to the decision specified on the call-in form.
5. The reason for the call-in is a question, the answer to which can be found in the report relating to the decision which is being called in.



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